

# **Record of Proceedings Minutes of Special Meeting**

**Board of Education  
Special Meeting**

**Monday  
July 16, 2012**

The Field Local School District Board of Education held its Special Meeting on Monday, July 16, 2012 in the Field High School Cafeteria, 2900 State Route 43, Mogadore, OH 44260 at 7:00P.M.

- **Community Forum**
- **Pledge of Allegiance**
- **Silent Meditation**
- **Roll Call**  
Donna Karg-Yes, Laura May-Yes, Larry Stewart-Yes, Terry Kettering-Yes, Allyson Westover-Yes, Student Representative Brittany Bowland-No
- **Special Recognition**
- **Student Achievement Report**                      Field Board of Education Members
- **FACA Report** Member Kettering noted there are still a couple of questions on the service agreement between FACA & Field Local Schools. Superintendent Coleman said she would be providing help on these matters and tying the loose ends together.
- **Legislative Liaison Report** Member Stewart provided a brief overview of the "Cleveland Plan"
- **Student Representative Report**
- **Maplewood Career Center Report** – See Minutes
- **Board Goals** Member May handed out a suggested policy regarding emails and requested specific wording be considered for future policy consideration. Member May also is requesting that the Portage County ESC annual expenditures charged to Field Local School District be compared to the two neighboring ESC's for cost saving purposes. The board is considering a two meeting a month schedule starting sometime this fall to review items for discussion prior to approval at the following board meeting

## **1. Recognition of visitors –**

Public participation is encouraged during this portion of the Field Local business meeting. If you have questions, suggestions, or concerns, your first contact should be with the teacher or principal at the school building level. If you are not satisfied with the response you may contact the superintendent. By following this procedure, you will generally receive a prompt, informed response.

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing citizens to present helpful suggestions for the school district. Public participation at board meetings is governed by the following guidelines:

Special Meeting  
July 16, 2012

Public comment is permitted during the recognition of visitors portion of the meeting and will not exceed thirty minutes total. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.

Speakers must be recognized by the presiding officer and preface their comments by stating their name, address, and group affiliation, if appropriate. Each speaker is limited to three minutes and may not speak twice on the same subject until all have spoken. Persons desiring more time should follow the procedure of the board to be placed on the regular agenda. All statements shall be directed to the presiding officer; no person may address or question Board members individually.

(R.C.3313.20 By-laws 0169.1 Public Participation at Board Meetings. Adopted February, 2001)

Member Kettering moved, seconded by Member Karg that the Field Local Board of Education adopt the following agenda for the July 16, 2012 special meeting. 12-0157  
*Roll Call: Kettering-Yes, Karg-Yes, May-Yes, Stewart-Yes, Westover-Yes.*  
*President declared the motion carried*

**2. Consent Agenda**

**A. Board Business**

1. It is recommended that the Field Local Board of Education approve the minutes of the regular meeting on June 11, 2012 and the special meeting on June 29, 2012.

**B. Employment**

**1. Hiring**

- a. The Superintendent recommends that the Field Local Board of Education approve the following supplemental contract for the 2012-2013 school year. Rate of Pay per FLTA Negotiated Agreement. (Exhibit S-1)

The positions below have been posted and offered to those employees of the district who have a certificate of a type described in Section 3319.22 of the Ohio Revised Code and no such employee qualified to fill the positions have accepted. The positions have been advertised as available to any individual with such a certificate who is qualified to fill the position and is not employed by the board, and no such person has applied for and accepted the position.

Carlene Lundgren  
Cheryl Losey

Varsity Girls Head Co-Coach (50%)  
Varsity Girls Head Co-Coach (50%)

- b. The Superintendent recommends that the following be employed as ticket takers for the 2012-2013 school year:

Kim Boarman	Jen Knapp
Kim Burke	Nancy Krontz
Lena Burton	Gary Maupin
Judy Cooper	Gail Musser
Jennifer Evans	Terri Nettleton
Lori Grund	Debbie Yeich
Roylene Kenyon	

- c. The Superintendent recommends that the following be employed as summer intervention tutors, August 20-24, 2012 at a rate of pay of \$20.00 per hour:

Robin Bishop	Rachel Davis
Terri Gempel	

## 2. Corrections

- Michelle Stutzman's correct effective resignation date is May 22, 2012.
- Exhibit S-4 of the April 11, 2011 agenda should have the following correction:  
Anthony Ursetti, Experience 03, Step 04
- Exhibit S-4 of the April 16, 2012 agenda should have the following correction:  
Anthony Ursetti, Experience 04, Step 04, Salary froze at step 02

## C. Donations

Member Kettering moved, seconded by Member Stewart that the Field Local Board of Education approve the consent agenda as presented.

12-0158

*Roll Call: Kettering-Yes, Stewart-Yes, Karg-Yes, May-Yes, Westover-Yes.*

*President declared the motion carried*

## 3. Informational Items

1. The following degree changes will be effective with the 2012-2013 school year:

Nicole Bable	B+15	to	M
Evelyn Loftin	B+30	to	M
Jonathan Lynch	B+15	to	M
Joan Pearson	B+30	to	M
Virginia Swansinger	B+15	to	M
Danielle Underwood	M	to	M+15

## 4. Treasurer's Update

## 5. Treasurer's Agenda

Member Kettering moved, seconded by Member May that the Field Local Board of Education approve the financial and investment reports for the period ended May 31, 2012. **12-0159**  
*Roll Call: Kettering-Yes, May-Yes, Karg-Yes, Stewart-Yes, Westover-Yes.*  
*President declared the motion carried*

Member May moved, seconded by Member Karg that the Field Local Board of Education authorize and approve the final appropriation resolution, and filing with the Portage County Auditor, reflecting actual expenditures, including transfers and advances for fiscal year 2012. (Exhibit T-1) **12-0160**  
*Roll Call: May-Yes, Karg-Yes, Kettering-Yes, Stewart-Yes, Westover-Yes.*  
*President declared the motion carried*

Member Kettering moved, seconded by Member Karg that the Field Local Board of Education approve the transfers funds noted in Exhibit T-2 (forthcoming). **12-0161**  
*Roll Call: Kettering-Yes, Karg-Yes, May-Yes, Stewart-Yes, Westover-Yes.*  
*President declared the motion carried*

Member Stewart moved seconded by Member Kettering that the Field Local Board of Education approve the carry-over of 2 weeks' vacation to the 2012-2013 school year for Beth Coleman, Superintendent, Field Local Schools. **12-0162**  
*Roll Call: Stewart-Yes, Kettering-Yes, Karg-Yes, May-Yes, Westover-Yes.*  
*President declared the motion carried*

- **Superintendent's Update** Mrs. Coleman noted, the Treasurer and herself met with Mr. Frank Huml and Dewey Chapman about cost saving opportunities that the school district will be looking at over the next several months.
- **Local Superintendent's Agenda**

Member Karg moved, seconded by Member Westover that the Field Local Board of Education return tabled item #1 from the June 29, 2012 meeting to the July 16, 2012 agenda. **12-0163**  
*Roll Call: Kettering-Yes, Karg-Yes, May-Yes, Stewart-Yes, Westover-Yes.*  
*President declared the motion carried*

"The Superintendent recommends that the Field Local Board of Education accept the resignation of Ben Cowgill, Assistant Principal, Field High School, effective August 8, 2012."

Member Kettering moved, seconded by Member Stewart that the Field Local Board of Education return tabled item #2 from the June 29, 2012 meeting to the July 16, 2012 agenda. **12-0164**  
*Roll Call: Kettering-Yes, Stewart-Yes, May-Yes, Westover-Yes.*  
*President declared the motion carried*

"The Superintendent recommends that the Field Local Board of Education accept the resignation of Katherine Hall, Grade 3 teacher, Brimfield elementary, effective July 1, 2012."

Member Karg moved, seconded by Member Kettering that the Field Local Board of Education return tabled item #8 from the June 29, 2012 meeting to the July 16, 2012 agenda. 12-0165  
*Roll Call: Karg-Yes, Kettering-Yes, May-Yes, Stewart-Yes, Westover-Yes.*  
*President declared the motion carried*

"The Superintendent recommends that the Field Local School District Board of Education engages Day Ketterer Ltd, to provide legal services via the Portage County Educational Service Center legal services consortium and hereby authorizes the Superintendent to enter into an agreement with Day Ketterer for said legal services, effective June 20, 2012-June 30, 2013."

Member Kettering moved, seconded by Member Stewart that the Field Local Board of Education employ Bradley Beun as the Assistant Principal and Athletic Director at Field High School, effective August 1, 2012, 3 year contract. Rate of pay per Administrative Salary Schedule. 12-0166  
*Roll Call: Kettering-Yes, Stewart-Yes, Karg-Yes, May-Yes, Westover-Yes.*  
*President declared the motion carried*

Member May moved, seconded by Member Kettering that the Field Local Board of Education employ Nicole Josey as the Principal of Brimfield Elementary School, pending completion of required paperwork, effective August 13, 2012, 3 year contract. Rate of pay per Administrative Salary Schedule. 12-0167  
*Roll Call: May-Yes, Kettering-Yes, Karg-Yes, Stewart-Yes, Westover-Yes.*  
*President declared the motion carried*

Member Kettering moved, seconded by Member May that the Field Local Board of Education employ Keith Robinson as an Elementary Teacher, Suffield Elementary, effective August 24, 2012. Rate of pay per negotiated agreement. (Exhibit S-2) 12-0168  
*Roll Call: Kettering-Yes, May-Yes, Karg-Yes, Stewart-Yes, Westover-Yes.*  
*President declared the motion carried*

Member Kettering moved, seconded by Member Karg that the Field Local Board of Education grant the Superintendent the authority to employ teaching staff as necessary from August 1, 2012 thru the beginning of the school year, August 24, 2012 12-0169  
*Roll Call: Kettering-Yes, Karg-Yes, May-Yes, Stewart-Yes, Westover-Yes.*  
*President declared the motion carried*

Member Karg moved, seconded by Member Kettering that the Field Local Board of Education approve the Field Middle School trip to Gettysburg & Philadelphia, May 9 – 11, 2013. 12-0170  
(Exhibit S-3)  
*Roll Call: Karg-Yes, Kettering-Yes, May-Yes, Stewart-Yes, Westover-Yes.*  
*President declared the motion carried*  
*Discussion: Member Westover noted that dates may interfere with MS District Track Meet*

Member Kettering moved, seconded by Member Stewart that the Field Local Board of Education enter into an agreement with Akron Children's Hospital for school health services for the 2012-2013 school year commencing August 1, 2012 and ending on the last school day in 2013. (Exhibit S-4) **12-0171**

*Roll Call: Kettering-Yes, Stewart-Yes, Karg-Yes, May-Yes, Westover-Yes.*

*President declared the motion carried*

Member Karg moved, seconded by Member Kettering that the Field Local Board of Education approve the payment of a stipend for June 27, 2012 and June 28, 2012 Connect for Success Conference to the following employees. These costs will be reimbursed by the Region 8 State Support Team. **12-0172**

Kris Baker - \$173.18 (Includes benefits)

Beth Calcei - \$174.68 (Includes benefits)

Member Kettering moved, seconded by Member Stewart that the Field Local Board of Education approve the payment of a stipend of \$150.00 for Language Circle Written Expression Training on September 5, 2012 to the following employees. These costs will be paid by Title I funds. **12-0173**

*Roll Call: Kettering-Yes, Stewart-Yes, Karg-Yes, May-Yes, Westover-Yes.*

*President declared the motion carried*

Jennifer Clem

Amanda Fulks

Mary Ann Powers

Kari Walchalk

Patricia Conkle

Kim Mullaly

Tammy Rhoades

Rachel Yohn

Member Kettering moved, seconded by Member Karg that the Field Local Board of Education approve the Student Accident Insurance Program from Guardian Life Insurance as an option for Field students in grades K-12 during the 2012-2013 school year. (Exhibit S-5) **12-0174**

*Roll Call: Kettering-Yes, Karg-Yes, May-Yes, Stewart-Yes, Westover-Yes.*

*President declared the motion carried*

Member Stewart moved, seconded by Member Karg that the Field Local Board of Education enter into an agreement with Randy Whited to provide potable drinking water monitoring and testing for the 2012-2013 school year. **12-0175**

*Roll Call: Stewart-Yes, Karg-Yes, Kettering-Yes, May-Yes, Westover-Yes.*

*President declared the motion carried*

Member Karg moved, seconded by Member Kettering that the Field Local Board of Education enter into an agreement with Randy Whited to provide maintenance to the septic system at Suffield elementary for the 2012-2013 school year. **12-0176**

*Roll Call: Karg-Yes, Kettering-Yes, May-Yes, Stewart-Yes, Westover-Yes.*

*President declared the motion carried*

Member Kettering moved, seconded by Member May that the Field Local Board of Education contract the services of Robin Ludwig (BCBA) at the rate of \$100.00 per hour and Mandy Daughtry (ABA) at the rate of \$20.00 per hour to provide extended school year services for the summer of 2012. All services to be paid from IDEA-B funds. **12-0177**

Member Westover moved, seconded by member Kettering that the Field Local Board of Education enter into an agreement with the Portage County Board of Commissioners for the granting of funds through the Portage County Storm Water District, for supplies and equipment for a Land Lab. (Exhibit S-6) **12-0178**

*Roll Call: Kettering-Yes, Karg-Yes, May-Yes, Stewart-Yes, Westover-Yes.*

*President declared the motion carried*

Member Kettering moved, seconded by Member Stewart that the Field Local Board of Education conduct the first reading of the following policies for Board adoption: **12-0179**

*Roll Call: Kettering-Yes, Stewart-Yes, Karg-Yes, May-Yes, Westover-Yes.*

*President declared the motion carried*

1422.02	Nondiscrimination based on genetic information of the employee
1432	Sick leave
1460	Physical examination
1461	Unrequested leaves of absence/fitness for duty
1623	Section 504/ADA Prohibition against disability discrimination in employment
2260.01	Section 504/ADA Prohibition against discrimination based on disability
3122.02	Non-discrimination based on genetic information of the employee
3123	Section 504/ADA Prohibition against disability discrimination in employment
3160	Physical examination
3161	Unrequested leaves of absence/fitness for duty
4122.02	Non-discrimination based on genetic information of the employee
4123	Section 504/ADA Prohibition against disability discrimination in employment
4160	Physical examination
4161	Unrequested leaves of absence/fitness for duty
5113.02	School choice options provided by the No Child Left Behind Act
6152.01	Waiver of school fees for instructional materials
8510	Wellness
9160	Public attendance at school events

Member Karg moved, seconded by Member Kettering that the Field Local Board of Education approve the consultant, John Brittan, to provide assistance to attorney, Maria Markakus, school's legal counsel. **12-0180**

*Roll Call: Karg-Yes, Kettering-Yes, Stewart-Yes, May-Yes, Westover-Yes.*

*President declared the motion carried*

Member Kettering moved, seconded by Member Stewart that the Field Local Board of Education adjourn to executive session at 8:15 P.M. for the purpose of discussing the employment of an employee. **12-0181**

*Roll Call: Kettering-Yes, Stewart-Yes, Karg-Yes, May-Yes, Westover-Yes.*

*President declared the motion carried*

Member Karg moved, seconded by Member May that the Field Local Board of Education return to the July 16, 2012 special meeting at 8:50 P.M. **12-0182**

*Roll Call: Kettering-Yes, Karg-Yes, May-Yes, Stewart-Yes, Westover-Yes.*

*President declared the motion carried*

There being no further business to come before the Field Local Board of Education, Member Karg moved, seconded by member Kettering to adjourn the July 16, 2012 special meeting. **12-0183**

*Roll Call: Karg-Yes, Kettering-Yes, May-Yes, Stewart-Yes, Westover-Yes.*

*President declared the motion carried*

The meeting was adjourned at 8:51 P.M.

  
Allyson Westover, President

  
Attest: James Vokac, Treasurer