

# **Record of Proceedings Minutes of Regular Meeting**

**Board of Education  
Regular Meeting**

**Monday  
December 10, 2012**

The Field Local School District Board of Education held its Regular Meeting on Monday, December 10, 2012 in the Field High School Cafeteria, 2900 State Route 43, Mogadore, OH 44260 at 7:00 P.M.

- **Pledge of Allegiance**
- **Silent Meditation**

Donna Karg-Yes, Laura May-Yes, Larry Stewart-ABS, Terry Kettering-Yes, Allyson Westover-Yes  
Student Representative Brittany Bowland-Yes

- **Special Recognition**
- **Student Achievement Report**
- **FACA Report**
- **Legislative Liaison Report**
- **Student Representative Report**
- **Maplewood Career Center Report**
- **Board Concerns**

Public participation is encouraged during this portion of the Field Local business meeting. If you have questions, suggestions, or concerns, your first contact should be with the teacher or principal at the school building level. If you are not satisfied with the response you may contact the superintendent. By following this procedure, you will generally receive a prompt, informed response.

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing citizens to present helpful suggestions for the school district. Public participation at board meetings is governed by the following guidelines:

Public comment is permitted during the recognition of visitors portion of the meeting and will not exceed thirty minutes total. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.

Speakers must be recognized by the presiding officer and preface their comments by stating their name, address, and group affiliation, if appropriate. Each speaker is limited to three minutes and may not speak twice on the same subject until all have spoken. Persons desiring more time should follow the procedure of the board to be placed on the regular agenda. All statements shall be directed to the presiding officer; no person may address or question Board members individually.

(R.C.3313.20 By-laws 0169.1 Public Participation at Board Meetings. Adopted February, 2001)

Member Karg moved, seconded by Member Westover that the Field Local Board of Education adopt the following agenda for the December 12, 2012 regular meeting.

12-0262

*Roll Call: Karg-Yes, Kettering -Yes, May-Yes, Stewart-ABS, Westover-Yes.*

*President declared the motion carried*

## 1. Consent Agenda

### A. Board Business

1. It is recommended that the Field Local Board of Education approve the minutes of the regular meeting on November 19, 2012.

### B. Employment

#### 1. Hiring

- a. The Superintendent recommends that the Field Local Board of Education approve the following supplemental contracts for the 2012-2013 school year. Rate of Pay per FLTA Negotiated Agreement. (Exhibit S-1)

The positions below have been posted and offered to those employees of the district who have a certificate of a type described in Section 3319.22 of the Ohio Revised Code and no such employee qualified to fill the positions have accepted. The positions have been advertised as available to any individual with such a certificate who is qualified to fill the position and is not employed by the board, and no such person has applied for and accepted the position.

Carol Armstrong	Girls Faculty Manager
Hannah Mueller	8 <sup>th</sup> Grade Girls' Basketball Coach
Frank Herman	Junior Varsity Girls Soccer Co-Coach (33%)

- b. The Superintendent recommends that the Field Local Board of Education approve the following as volunteers for the 2012-2013 school year.

Clark Bookman	Wrestling
Matt Damsa	Wrestling
Ged Doepel	Wrestling
David Lee	Wrestling
Ronald Mathia	Wrestling

- c. The Superintendent recommends that the Field Local Board of Education employ Michelle Coury as a certified substitute teacher and as a classified substitute worker for the 2012-2013 school year.
- d. The Superintendent recommends that the Field Local Board of Education employ Shawna McCaman as a substitute classified worker for the 2012-2013 school year.

- e. The Superintendent recommends that the Field Local Board of Education employ Ginger Swanson as a certified substitute teacher for the 2012-2013 school year.

Member Kettering moved, seconded by Member May that the Field Local Board of Education approve the consent agenda as presented. **12-0263**  
*Roll Call: Kettering-Yes, May-Yes, Karg-Yes, Stewart-ABS, Westover-Yes.*  
*President declared the motion carried*

- **Treasurer's Update**

- **Treasurer's Agenda**

Member Kettering moved, seconded by Member May that the Field Local Board of Education approve the financial and investment reports for the period ending October 31, 2012. **12-0264**  
*Roll Call: Kettering-Yes, May-Yes, Karg-Yes, Stewart-ABS, Westover-Yes.*  
*President declared the motion carried*

Member Kettering moved, seconded by Member Karg that the Field Local Board of Education establish the date, time, and location of the 2013 Organizational Meeting in accordance with Section 121.22 and 3313.04 ORC. **12-0265**  
*Roll Call: Kettering-Yes, Karg-Yes, May-Yes, Stewart-ABS, Westover-Yes.*  
*President declared the motion carried*

Organizational Meeting	January 14, 2013	6:30PM
Regular Meeting	January 14, 2013	7:00PM
Location	Field High School Cafeteria	

Member Karg moved, seconded by Member Kettering that the Field Local Board of Education appoint Allyson Westover as President Pro Tempore to chair the 2013 Organizational Meeting until a president is elected. **12-0266**  
*Roll Call: Kettering-Yes, Karg-Yes, May-Yes, Stewart-ABS, Westover-Yes.*  
*President declared the motion carried*

- **Superintendent's Update**

- **Local Superintendent's Agenda**

Member Kettering moved, seconded by Member May that the Field Local Board of Education accept the resignation of Anthony Ursetti, Health teacher, Field High School and Field Middle School, Winter Fitness Coach, Freshman Football Coach, and High School Assistant Football Coach effective December 11, 2012. **12-0267**

*Roll Call: Kettering-Yes, May-Yes, Karg-Yes, Stewart-ABS, Westover-Yes.*

*President declared the motion carried*

Member Kettering moved, seconded by Member Karg that the Field Local Board of Education enter into an agreement with Pitney Bowes for the leasing of a digital mailing system for the Administration office. (Exhibit S-2) **12-0268**

*Roll Call: Kettering-Yes, Karg-Yes, May-Yes, Stewart-ABS, Westover-Yes.*

*President declared the motion carried*

Member Karg moved, seconded by Member May that the Field Local Board of Education accept the amended Sponsor Agreement with the Falcon Academy of Creative Arts. **12-0269**

*Roll Call: Karg-Yes, May-No, Kettering-Yes, Stewart-ABS, Westover-Yes.*

*President declared the motion carried*

1. The Superintendent recommends that the Field Local Board of Education conduct the second reading of the following bylaws and policies for Board adoption:

Policy updates: Revisions unless noted otherwise.

**Bylaws**

0161	Parliamentary Authority
0162	Quorum
0163	Presiding Officer
0164	Notice of Meetings
0165.1	Regular Meetings
0165.2	Special Meetings
0165.3	Recess
0166	Executive Session
0167	Voting
0167.1	Use of Electronic Mail
0167.2	Use of Personal Communication Devices (NEW)
0168	Minutes
0169.1	Public Participation at Board Meetings
0169.2	Open Meetings / Sunshine Law

**Policies**

1230	Responsibilities of the Superintendent
1230V1	Delete
1240	Evaluation of the Superintendent
1320	Duties of the Treasurer
1320V1	Delete

1330	Evaluation of the Treasurer
1411	Whistleblower Protection
1422	Nondiscrimination and Equal Employment Opportunity (NEW)
1530	Evaluation of Administrators
1540	Suspension of Administrative Contracts
2260	Nondiscrimination and Access to Equal Educational Opportunity
2340	Field and Other District-Sponsored Trips
2623	Student Assessment and Academic Intervention Services
2623.02	Third Grade Reading Guarantee (NEW)
3120.06	Selecting Student Teachers / Administrative Interns
3122	Nondiscrimination and Equal Employment Opportunity
3131	Reduction in Staff
3142	Non-Renewal of a Teacher Contract
3211	Whistleblower Protection
4122	Nondiscrimination and Equal Employment Opportunity
4211	Whistleblower Protection
5112	Entrance Requirement
5136	Personal Communication Devices (REPLACEMENT)
5136V1	Delete
5136V2	Delete
5410	Promotion, Academic Acceleration, Placement, and Retention
5460	Graduation Requirements
5460.01	Diploma Deferral (NEW)
5517.01	Bullying and Other Forms of Aggressive Behavior
6107	Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures (NEW)
6460	Vendor Relations
7300	Disposition of Real Property/Personal Property
7530.02	Staff Use of Personal Communication Devices (NEW)
7540	Computer Technology and Networks
7540.03	Student Network and Internet Acceptable Use and Safety
7540.04	Staff Network and Internet Acceptable Use and Safety
7542	Access to District Technology Resources From Personal Communication Devices (REPLACEMENT)
8210	School Calendar
8315	Information Management (NEW)
8320.01	Personal Information Systems
8330	Student Records
8405	Environmental Health and Safety Issues (NEW)
8451	Pediculosis (Head Lice) (NEW)
8462	Student Abuse and Neglect
8800	Religious/Patriotic Ceremonies and Observances
8900	Anti-Fraud (NEW)

H.B. 487, part of the mid-biennium budget review(MBR), repealed requirement to obtain a "declaration of material assistance/non-assistance" (DMA ) from new employees or from entities or person prior to doing business with or contracting for service. The repeal of this requirement is effective September 10,

2012. Deletion of Policy 8120 and elimination of the requirement in the hiring process are necessary initial steps in this regard. The policies listed below are affected by the deletion of this policy.

**DELETE**

8120 Declaration Regarding Material Assistance/Nonassistance to a Terrorist Organization (DMA)

NEOLA is recommending a "sweep of Policy revision" due to the deletion of Policy 8120 and to save printing. NEOLA did not provide electronic versions for manual corrections at this time.

**Revise**

1220	Employment of the Superintendent
1310	Employment of the Treasurer
1520	Employment of Administrators
3120	Employment of Professional Staff
3120.04	Employment of Substitute Teachers
3120.05	Employment of Professional Staff Member in Summer School and Adult Education Programs
3120.07	Employment of Casual Resource Personnel
3120.08	Employment of Personnel of Co-Curricular/Extra-Curricular Activities
4120	Employment of Classified Staff
4120.04	Employment of Substitutes
4120.08	Employment of Personnel for Co-Curricular/Extra-Curricular Activities
6320	Purchases
6440	Cooperative Purchasing
6450	Local Purchasing

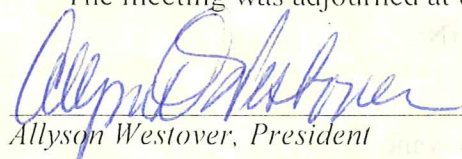
There being no further business to come before the Board of Education Member Kettering moved, seconded by Member Karg to adjourn the December 10, 2012 regular meeting.

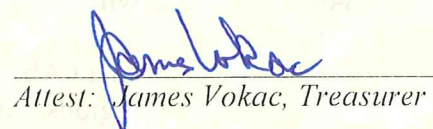
12-0270

Roll Call: Kettering-Yes, Karg-Yes, May-Yes, Stewart-ABS, Westover-Yes.

President declared the motion carried

The meeting was adjourned at 8:02 P.M.

  
Allyson Westover, President

  
Attest: James Vokac, Treasurer